

Undergraduate Awards and Scholarship Committee Transition Manual

Last updated: May 2018

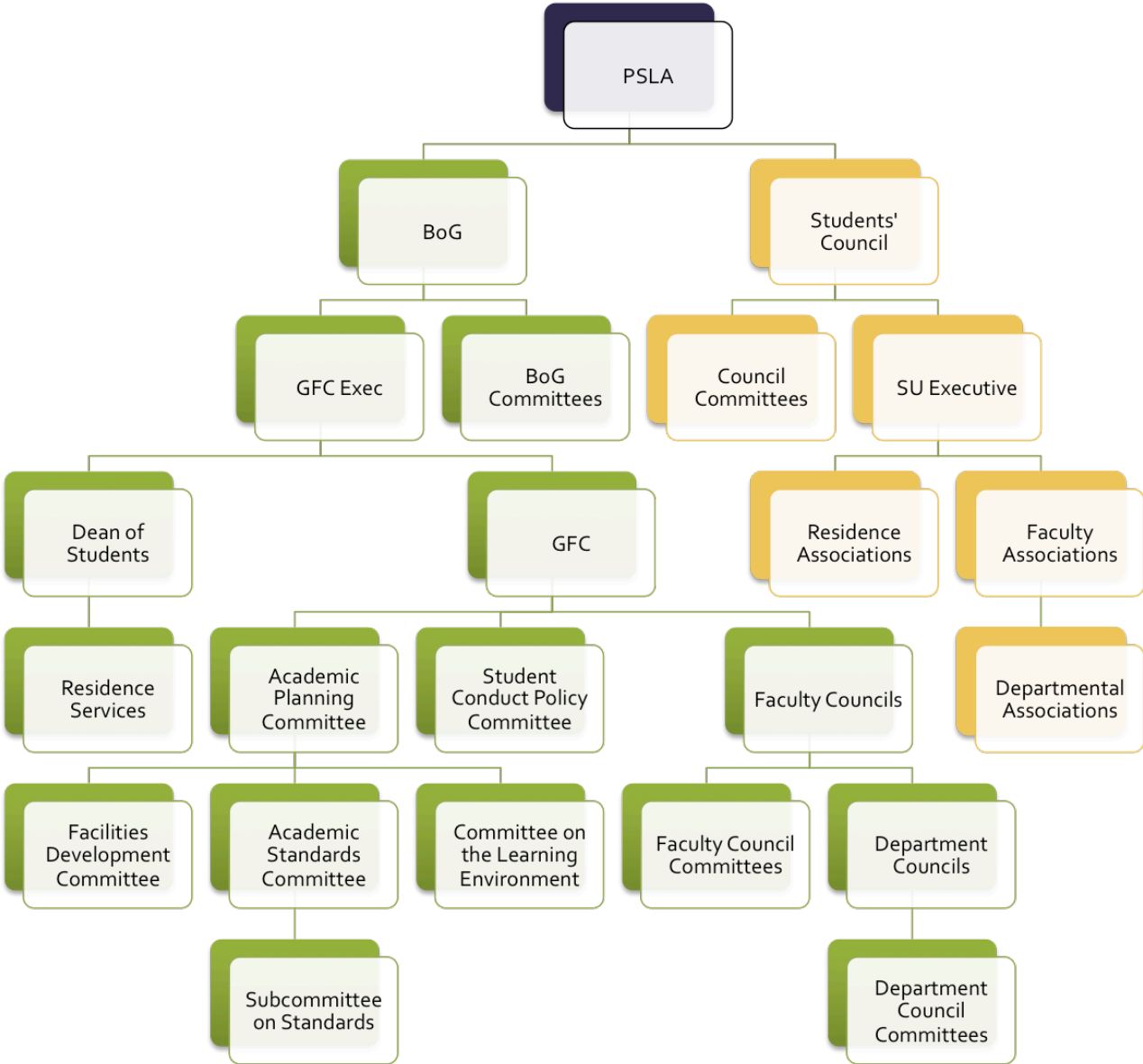
Where this transition manual deviates from University Legislation, the University Legislation will be taken as correct. You should always read them in addition to this manual in case information in the manual has become out-of-date.

What is the Undergraduate Awards and Scholarship Committee?

The Undergraduate Awards and Scholarship Committee (UASC) is responsible for handling issues relating to undergraduate awards, including the creation or alteration of those awards.

Role in Governance Structures

UASC generally makes decisions independently, but will sometimes make recommendations to the GFC Executive Committee.



Who Sits on this Committee?

Note: some of the representatives listed below may be delegates of the position listed, and therefore don't necessarily formally occupy the position they are listed under, but do currently fill that seat on this committee.

Voting Members

- **Chair:** Academic staff member appointed as chair - Amy Tse - amy.tse@ualberta.ca
- **Vice-Chair:** Academic staff member from ASC - Clive Hickson - clive.hickson@ualberta.ca
- Four academic staff
 - Marc de Montigny - mdemonti@ualberta.ca
 - Paul Myers - pmyers@ualberta.ca
 - Petr Nikrityuk - nikrityu@ualberta.ca
 - Sathya Rao - sathya.rao@ualberta.ca
- Two undergraduate students

Non-Voting Members

- Assistant Registrar, Student Awards - Fiona Halbert - fiona.halbert@ualberta.ca
- Senior Development Officer - Jennifer Jennax
- Dean of Students - Wendy Doughty - wendy.doughty@ualberta.ca

Duties and Responsibilities of the UASC

Approve new undergraduate awards and changes to existing undergraduate student awards
Review minimum values of major awards for undergraduate students
Approve the definition of a "full normal course load" for purposes of awards
Consider and recommend award policy changes to the GFC Executive Committee

How to Add Agenda Items

Contact either the Chair of the committee (Amy Tse - amy.tse@ualberta.ca) or the GFC Secretary (Meg Brolley - meg.brolley@ualberta.ca) at least two weeks in advance.

UASC Timeline

The agenda items will largely vary each month based on changes that are brought forward.

Who to Ask Questions

The Students' Union Vice President Academic (Akanksha Bhatnagar - vp.academic@su.ualberta.ca)

The Discover Governance office (governance@su.ualberta.ca)