# University of Alberta Students' Union STUDENTS' COUNCIL LATE ADDITIONS

# Tuesday April 3, 2012 Council Chambers 2-1 University Hall

## LATE ADDITIONS (SC 2011-23)

- 2011-23/1 SPEAKER'S BUSINESS
- 2011-23/2 PRESENTATIONS
- **2011-23/2e** Council Administration Committee Secret Presentation- Presented by Kim Ferguson. Sponsored by Councillor Ferguson

Abstract: It's super secret. Ultra secret, even.

- 2011-23/3 EXECUTIVE COMMITTEE REPORT
- 2011-23/4 BOARD AND COMMITTEE REPORTS
- 2011-23/5 QUESTION PERIOD
- 2011-23/6 BOARD AND COMMITTEE BUSINESS
- 2011-23/6k CSORBA/WOODS MOVES that, upon the recommendation of Policy Committee, Students' Council adopt the Fall Reading Week Political Policy in second reading based on the following principles:
  - 1. That the Students' Union will advocate through University Governance for the creation of a Fall Reading Week;
  - 2. The Fall Reading Week advocated for would be created under the following guidelines:
    - a. A full week without instruction will take place concurrent with the Remembrance Day holiday.
    - b. Two instructional days will be removed from the Fall Term.
      c. Instruction in the Fall Term will commence, when possible, on the
    - c. Instruction in the Fall Term will commence, when possible, on the Tuesday following Labour Day.
  - 3. That this policy shall expire on April 30<sup>th</sup>, 2015

Please see document LA 11-23.01

2011-23/61 KHINDA/CRONE MOVE that, upon the recommendation of Policy Committee, Students' Council adopt the Smoke Free Environment Political Policy in second reading based on the following principles:

- That the Students' Union advocate that the University of Alberta restrict smoking on all of its campuses to appropriate and health promoting designated smoking areas;
- That the policy expire on April 30, 2015.

Please see document LA 11-23.02

#### 2011-23/7 GENERAL ORDERS

2011-23/7C ISKANDAR MOVED THAT Students' Council approves Bill #15 in second reading based on the following principles: 1. The Executive Committee will inform council of any University proposal to create a new Mandatory Non Instructional Fees or to increase the cost of any existing Mandatory Non Instructional Fees beyond the Alberta Consumer Price

Index. Students' Council will review all proposal brought forward and upon appropriate consultation, council will either vote to support a proposal for a Mandatory Non Instructional Fees or send the proposal to a plebiscite question. 2. This bylaw does not govern SU Dedicated Fee Units.

Please see document LA 11-23.03

- 2011-23/8 INFORMATION ITEMS
- 2011-23/8f CAC- Summary report to Council

Please see document LA 11-23.04

2011-23/8g Audit Committee- Report

Please see document LA 11-23.05

2011-23/8h Emerson Csorba, VP Academic- Report

Please see document LA 11-23.06

2011-23/8i 2012/13 budget

Please see document LA 11-23.07

- 2011-23/8j Andy Cheema, VP Operations and Finance- Report
  - Please see document LA 11-23.08
- 2011-23/8k Farid Iskandar, VP External- Report

Please see document LA 11-23.09

2011-23/8I GAC- Summary report to Council

Please see document LA 11-23.10

# FALL READING WEEK POLITICAL POLICY - Second Reading to Council (April 3, 2012)

WHEREAS the Students' Union is committed to improving the success and well-being of its members;

WHEREAS an accumulation of stress increases one's vulnerability to mental illness;

WHEREAS a reading break will create an opportunity to provide wellness, academic and social programming;

WHEREAS many major Canadian research universities have 61 or fewer instructional days;

WHEREAS the benefits of a reading break will be optimized by providing students with a full week off from classes; and

WHEREAS a Fall Reading Week that coincides with the Remembrance Day holiday is preferable given the constraints on the academic schedule.

BE IT RESOLVED THAT the Students' Union will advocate through University Governance for the creation of a Fall Reading Week such that:

- a. A full week without instruction will take place concurrent with the Remembrance Day holiday;
- b. Two instructional days will be removed from the Fall Term; and
- c. Instruction in the Fall Term will commence, when possible, on the Tuesday following Labour Day.

## SMOKE FREE ENVIRONMENT POLITICAL POLICY - Second Reading to Council (April 3, 2012)

WHEREAS The Students' Union is committed to the health and wellness of all its employees and its members;

WHEREAS The Students' Union is committed to initiatives promoting sustainability on campus;

WHEREAS The University of Alberta is a world leading institution in health and cancer research;

WHEREAS Environmental tobacco smoke (ETS) contains many known carcinogens, and poses a serious preventable health risk;

WHEREAS cigarette butts and ETS pose a considerable hazard to the local ecosystem;

WHEREAS the reduction of cigarette butts and litter on campus has the potential to reduce maintenance and disposal costs;

WHEREAS the University of Alberta is subject to, but not limited to, provincial and municipal legislation regarding smoking;

WHEREAS the University of Alberta defined campuses are: Campus Saint-Jean, Enterprise Square, North Campus, South Campus, and Augustana;

WHEREAS a campus-wide ban could potentially place members of the campus community in unsafe situations;

WHEREAS accessible designated smoking areas are beneficial to all members of the community;

BE IT RESOLVED THAT the Students' Union advocate that the University of Alberta restrict smoking on all of its campuses to appropriate and health promoting designated smoking areas.

## **Bylaw 2500**

## A Bylaw Respecting Plebiscites for University Mandatory Non-Instructional Fees

#### 1. Short Title

This Bylaw may be referred to as the "Plebiscites for Non-Instructional Fees Bylaw"

#### 2. Definitions

In this bylaw

- a. "member" shall be anyone who is an undergraduate student currently enrolled in at least one course for credit at the University of Alberta;
- b. "C.R.O." shall be the Chief Returning Officer of the Students' Union;
- c. "council" shall be Students' Council;
- d. "general election" shall be the General Election of the Executive Committee and the Undergraduate Board of Governors;
- e. "plebiscite" shall be a vote, open to all members, held on a given question but whose result is not legally binding upon the Students' Union;
- f. "side" shall be any person or group of people who have their registration as a plebiscite or referendum side accepted under this bylaw;
- g. "side manager" shall be a person registered as part of a plebiscite or referendum side who has been selected by those members of that side to serve as side manager for the purposes of this bylaw;
- h. "University" shall be the University of Alberta;
- i. "Mandatory Non-Instructional Fee" shall be any undergraduate fee, not including tuition or student instructional support fees, levied and administered by the University of Alberta

## 3. Mandate

(1) This bylaw shall govern the initiation of the plebiscites for:

- a. the implementation of new University Mandatory Non-Instructional Fees; or
- b. any increase to existing Mandatory Non-Instructional Fees beyond the Alberta Consumer Price Index.
- (2) This bylaw shall not govern Students' Union Dedicated Fee Units, Faculty Association Membership Fees, Faculty Association Fees or Campus Association Transfer Payments.

## 4. Election Dates

Plebiscites shall be held during the general election as per Bylaw 2200.

## 5. Plebiscite Initiation

- (1) The Executive Committee will inform Students' Council of any proposal to create a new Mandatory Non-Instructional Fee or to increase the cost of any existing Mandatory Non-Instructional Fees beyond the Alberta Consumer Price Index by January 15<sup>th</sup> in any given year.
- (2) Students' Council will review all proposals from Section 5 (1), and upon appropriate consultation, Students' Council will:
  - a. vote in support of approving the proposal; or
  - b. refer the question to plebiscite.
- (3) Where Students' Council initiates a plebiscite under Section 5(2) b., then the plebiscite in question shall be held on the dates of the next general election, not occurring within thirty (30) days of receipt by the C.R.O of the initiation by Students' Council of the plebiscite in question.
- (4) Upon receipt of a submission meeting the requirements set out in Section 5(3), the C.R.O. shall immediately forward the intent of the question to the Bylaw Committee.
- (5) The Bylaw Committee shall approve within fourteen (14) days from receiving the intent of the question from the C.R.O., a petition question which:
  - a. fully reflects the intent submitted;
  - b. if carried and acted upon, would not violate any Students' Union bylaws or any federal or provincial law;
- (6) Students' Council shall, at the meeting following the drafting of the petition question by the Bylaw Committee as set out in Section 5(5), approve a question which meets the criteria set out in Section 5(5) unless the question

would cause Students' Council to breach its fiduciary responsibility to the Students' Union.

## **10. Conduct of the Plebiscite**

The relevant provisions of Bylaw 2200 including but not limited to the rules, regulations and orders established by the C.R.O. shall govern the conduct of any plebiscite question initiated under this bylaw.



# CAC SUMMARY REPORT TO COUNCIL

Date: March 29, 2012

Time: 4:57pm

2011 – 2012 *MEETING 25* 

	<i>BELLINGER</i> moves to approve the agenda <i>as tabled</i> .	CARRIED
1.	BEELINGER moves to approve the agenda as tablea.	3/0/0
•	BELLINGER moves to go in camera.	CARRIED
2.		3/0/0
3.	BELLINGER moves to go ex camera.	CARRIED
3.		4/0/0
4.	BELLINGER moves that Students' Council, upon the recommendation of the	CARRIED
т.	CRO Selection Panel, ratify the hiring of Farid Iskandar as the Chief	4/0/0
	Returning Officer for the 2012-2013 term.	
5.	FERGUSON moves to go in camera	CARRIED
5.		6/0/0
6.	BELLINGER moves to go ex camera.	CARRIED
0.		5/0/0
7.	FERGUSON moves to strike section 5 from Appendix 3 of the Council	CARRIED
	Standing Orders and renumber accordingly, as well as remove the periods	5/0/0
	following the numbers in Appendix 3.	CADDIED
8.	BELLINGER moves to add "Part 19: Dress Code" between the current section	CARRIED
	34 and 35, as the new section 35, to read "Council members will be expected	5/0/0
	to dress professionally for the duration of each Council meeting." The Standing Orders will be renumbered accordingly.	
	MILLS moves the following changes to the Budget and Finance Committee	CARRIED
9.	Standing Orders in omnibus.	4/0/0
	1. Adding Section 5: Responsibilities of Members, and renumbered to read	4/0/0
	"The Budget and Finance Committee may recommend to Students'	
	Council, by a simple majority vote, the removal of any permanent	
	member who is not carrying out their duties in contributing to the	
	fulfillment of the mandate of the Committee."	
	2. Change all instances of "suck" to "such."	
	3. Change all instances of "his/her" to "their."	
10	BELLINGER moves the following changes to the Policy Committee Standing	CARRIED
10.	Orders in omnibus.	4/0/0
	1. Add "16. The Chair of the Policy Committee shall not be a member of the	
	Executive Committee."	
	2. Strike the previous from the current section 17.	
	3. Renumber accordingly.	
11.	BELLINGER moves the following changes to the Policy Committee Standing	CARRIED
11.	Orders in omnibus.	4/0/0
	1. Add section 21 under the header Evidence-Based Policy and the following	
		Page 1 of 2
	sub-points:	rage r or 2

11.	<i>BELLINGER</i> moves the following changes to the Policy Committee Standing Orders in omnibus.	<i>CARRIED</i> 4/0/0
	1. Add section 21 under the header Evidence-Based Policy and the following sub-points:	
	a. Each policy that the committee recommends to Students' Council must be evidence based.	
	b. Each policy, to be considered evidence based, shall be informed by additional sources, including but not limited to peer-reviewed journals, university and Students' Union survey and research, and other published literature.	
	c. Each policy must cite the sources used to inform the policy in APA style. All references will be provided to Students' Council in both the first and second readings.	
12.	<i>MILLS</i> moves to insert the following under a new subsection e) under section II of the Grant Allocation Committee's Standing Orders: "Shall report monthly to the Chair of the Audit Committee on the Grant Allocation Committee's activities."	CARRIED 4/0/0
13.	<ul> <li>LIANG moves the following changes to the Audit Committee Standing Orders in omnibus.</li> <li>1. Adding point 9: Responsibilities of Members, and renumbered, to read "The Audit Committee may recommend to Students' Council, by a simple majority vote, the removal of any permanent member who is not carrying out his/her duties in contributing to the fulfillment of the mandate of the Committee."</li> <li>2. Remove point 6.</li> <li>3. Add to Appendix the following under Sept-Dec: "2) Send out a reminder to all FAs regarding financial reporting requirements as outlined in Bylaw 8200."</li> <li>4. Change the Appendix of all instances of "review at least 4 SU business units" to "review of at least 8 SU departments."</li> </ul>	CARRIED 4/0/0
14.	<ul> <li><i>FERGUSON</i> moves the following changes to the Bylaw Committee Standing Orders in omnibus.</li> <li>1. Remove the entirety of Appendix 1.</li> <li>2. Switch the location of parts 6 and 7, and renumber accordingly.</li> </ul>	CARRIED 4/0/0
15.	<i>FERGUSON</i> moves the following addition to the Bylaw Committee Standing Orders in the forms of item 10(4) and 9(3) in their current numbering: "A draft bylaw shall adhere to the principles of the serial comma, as recognized by the	<i>CARRIED</i> 4/0/0

TO: Students' Council, University of Alberta Students' UnionFROM: Su Su Liang, Chair, Audit CommitteeDATE: April 2, 2012RE: Report on Audit Committee's Activities – Meeting of April 2, 2012

Dear Council,

Audit Committee met on April 2, 2012.

Audit Committee reviewed financial documents from the ESS. The ESS' financial documents were found to be acceptable, and ESS' fees were approved for disbursal.

Audit Committee was satisfied with the response from management confirming that the charitable donation posted to internal PR was indeed a donation made by the organization as a whole.

Audit Committee has confirmed with the Senior Manger of Finance that all of the Vice President Academic's personal transactions spanning September to December has been repaid to the Students' Union this past month. Audit Committee also confirmed with management the existence of a policy addressing the use of Students' Union credit cards for personal transactions. The current Students' Union Operating Policy 5.08f states: "Personal expenditures shall not be made on Students' Union credit cards." Audit Committee is concerned about enforcement of current existing policies, and will be in contact with the Vice President Operations and Finance and management regarding enforcement of and/or any necessary changes to the existing operating policies.

Audit Committee reviewed several proposed changes to the current Faculty Financial Reporting Forms. Audit Committee agrees that the proposed changes will help to clarify financial reporting requirements as outlined in Students' Union bylaws. Audit Committee discussed the merits of ensuring that Students' Union bylaws reflected current auditing standards. Audit Committee has directed its Chair to inform the Bylaw Committee that the following financial reporting requirements should be investigated as possible improvements to bylaw. These changes will allow Audit Committee to better fulfill its mandate, and should be looked into by next year's Bylaw Committee, and followed up by next year's Audit Committee. These changes include:

- 1. Setting a deadline for Faculty Association and Campus Association financial reporting to the Students' Union as within six months prior to the Association's current fiscal year end.
- 2. Extending the deadline for Audit Committee to approve the dispersal of funds, upon the Associations being demonstrated to be in compliance with bylaw requirements, to six calendar weeks, instead of four calendar weeks to allow for scheduling logistics during holidays, and turn-around time.

3. Clarifying that all financial statements submitted by Faculty Associations and Campus Associations to the Students' Union must be externally audited to ensure transparency, and responsible accounting practices.

Audit Committee also updated its Standing Orders to reflect current practices. Audit Committee amended its Standing Orders to require that all financial statements submitted must be externally audited, and must include a signed auditor's report. Audit Committee also amended its Standing Orders to include a requirement for the chair, in consultation with the Vice President Academic, to contact all Faculty Associations and Campus Associations in regards to their financial reporting requirements as outlined by Students' Union bylaw 8200.

Audit Committee also amended its Standing Orders to include a section regarding responsibility of members detailing the process for removal of a member. Finally, Audit Committee amended its Standing Orders to require the review of eight per trimester SU departments instead of four, in order to properly reflect its mandate.

It's been a pleasure serving on the Audit Committee. I am very appreciative of my chance to work with many dedicated, and hard working individuals.

Yours Faithfully,

Su Su Liang Chair, Audit Committee

## Vice-President Academic Report

Date: April 3 2012 By: Emerson Csorba

#### Hi everyone,

My apologies for this report coming in a bit late; the Councils on consecutive weeks caught me off guard... In any case, I'd just like to thank all of you for what has been a very enjoyable year on Council. Working with each of you has been a pleasure, and I've been consistently impressed with the amount of thought and the leadership dedicated to the different projects that we have worked on. It's comforting to see so many of you returning, and some of you moving on to the SU exec next year. Without further ado, here is a quick bullet point VPA report:

#### TRANSITION

- Most of my time is being dedicated to transition, and I am currently working away on an Undergraduate Research Symposium Final Report. Only a few weeks left in the job...
- The executive held a day-long retreat last Friday, which capped off the month of March on a strong note.

#### GENERAL FACULTIES COUNCIL GOVERNANCE

• I've been going to my final round of GFC governance committees, which come to a close in mid-April.

#### COUNCIL OF FACULTY ASSOCIATIONS (CoFA) RETREAT

• The annual CoFA Retreat took place on March 31, and it was a great success, due in no small part to the planning of Student Governance Advisor Amanda Henry and Student Governance Officer Giselle General. We saw strong turnout, solid presentations from faculty association reps, and many students from different faculties getting to know each other.

#### OMBUDSERVICE HIRING

- The Students' Union is currently hiring for its Ombudservice positions, which is a year-long job that some of you might be interested in.
- From what I have seen working with the two current Ombudspersons, Eren and Nicole, the jobs are demanding and you learn an incredible amount from them. I highly-recommend contacting Eren/Nicole (<u>ombuds1@ualberta.ca</u>) and thinking about the job! http://www.jobkin.ca/search.htm?moreinfo=1600

#### SPORTS REPORT

• The Bears and Pandas sports years are essentially over, with winter training now taking place.

• We had some outstanding success overall, taking home Nationals silvers (men's basketball, women's volleyball) and a gold medal in men's curling. Just about every one of our programs held a CIS Top 10 ranking at some point during this year's season. A huge congrats goes out to the student-athletes for such a solid year!

#### QUESTIONS

If you ever have questions, just let me know! Thanks again for all of your efforts this year. It's inspirational!

In solidarity,

Emerson

402 0 411 F 425 R 500 P 501 E 502 G 505 S 509 E	Department Name General Administration Office Administration Facilities & Operations	Revenue \$2,453,784 \$33,537	Expenditures	Net
402 0 411 F 425 R 500 P 501 E 502 G 505 S 509 E	Office Administration Facilities & Operations			
402 0 411 F 425 R 500 P 501 E 502 G 505 S 509 E	Office Administration Facilities & Operations		C 4 1 4 C C 2	\$2,039,121
411 F 425 R 500 P 501 E 502 G 505 S 509 E	acilities & Operations	* < < 5 < /	\$414,662 \$728,883	(\$695,346)
425 R 500 P 501 E 502 G 505 S 509 E	1	\$1,521,816	\$1,195,927	\$325,889
500         P           501         E           502         G           505         S           509         E		\$1,521,010	¢1,100,021	<b>\$323,003</b>
501 E 502 G 505 S 509 E	Research/Advocacy		\$220,275	(\$220,275)
502 G 505 S 509 E	President	<b>*</b> ~~~~~~	\$39,843	(\$39,843)
505 S 509 E	Executive Support	\$60,000	\$121,860	(\$61,860)
509 E	Governance Students' Council		<u>\$81,508</u> \$72,870	(\$81,508) (\$72,870)
	Elections & Referenda	\$1,050	\$57,125	(\$56.075)
	Awards Night	\$1,000	\$01,120	(\$00,010)
	Academic Affairs		\$42,447	(\$42,447)
	Operations & Finance		\$40,425	(\$40,425)
	xternal Affairs		\$40,574	(\$40,574)
	Student Life		\$43,252	(\$43,252)
	CASA CAUS		\$67,625 \$51,575	(\$67,625) (\$51,575)
550 C	LAUS		\$51,575	(\$31,373)
600 S	Services Manager	\$63,334	\$210,687	(\$147,353)
	SFAIC	\$65,362	\$204,439	(\$139,077)
	Ombudservice		\$50,369	(\$50,369)
	Centre for Student Development	\$234,569	\$300,311	(\$65,742)
	Peer Support Centre	****	\$61,395	(\$61,395)
	nfoLink	\$112,013	\$313,395	(\$201,382)
	Student Group Services Safewalk	\$133,358	<u>\$202,977</u> \$45,799	(\$69,619) (\$45,799)
	Sustain SU	\$28,000	\$62,700	(\$34,700)
		\$20,000	402,100	(\$0.1,1.00)
640 M	Marketing	\$63,661	\$304,802	(\$241,140)
644 H	Handbook	\$95,904	\$64,473	\$31,431
	SUB Programming	\$21,654	\$14,062	\$7,592
	Alternative Programming/SUKCP NOW	\$161,000 \$150,350	\$195,714 \$232,837	(\$34,714) (\$82,487)
	External Entertainment	\$130,330	\$232,037	(\$02,407)
	Antifreeze	\$22,500	\$36,384	(\$13,884)
	Dinwoodie Lounge	\$106,937	\$101,222	\$5,715
	Ayer Horowitz	\$325,300	\$264,234	\$61,066
	SUBmart	\$565,180	\$519,141	\$46,039
	SUBtitles Print Centre	\$194,134 \$565,730	<u>\$138,475</u> \$465,006	\$55,659 \$100,724
	Post Office	\$466,018	\$438,772	\$27,246
	RATT	\$835,604	\$732,904	\$102,700
	Juicy	\$153,477	\$153,171	\$306
	'Express	\$831,512	\$785,217	\$46,294
	Catering	\$359,638	\$229,570	\$130,068
	Cram Dunk	\$323,824	\$291,627	\$32,198
841 P	Powerplant (Deweys)	\$368,250	\$356,595 <b>\$9,995,130</b>	\$11,655 \$322,365
	Operating Before Capital and Sponsorship	\$10,517,495	\$9,995,150	\$322,303
910 C	Capital Reserve - Inputted	\$0	\$292,365	(\$292,365)
	Total Operating & Capital		+,	\$30,000
	1 0 1			
900 S	Sponsorship Fund	\$115,000	\$115,000	\$0
	Total Operating,Capital & Sponsorship			\$30,000
0.1.1			****	(*******
	Contingency Reserve Project Reserve	\$50,000	<u>\$30,000</u> \$50,000	(\$30,000) \$0
	Jnderperformance Reserve	\$50,000	\$50,000	\$0
313 0				ΨŪ
	Total Op., Capital, Spons. & Non Dedicated Reserve	\$10,482,495	\$10,482,495	\$0
920/92 8	Building/Tenant Reserve	\$36,064		\$36,064
	Golden Bear & Legacy Fund	\$230,280	\$230,280	\$36,064
	Campus Recreation	\$258,916	\$258,916	\$0
	Student Involvement Endowment Fund	\$0	\$0	\$0
960 W		\$26,478	\$26,478	\$0
	Studentcare	\$155,829	\$0	\$155,829
975 A	Access Fund	\$933,105	\$918,843	\$14,262
	<b>T</b> , 14 A 1145		A	*****
	Total Op., Capital & Reserves	\$12,123,168	\$11,917,012	\$206,155

	Expenses	Net Profit(Loss)
Cost	After Cost	After Cost
Apportionments	Apportionments	Apportionments
(83,646)	331,017	\$2,122,767
(402,182)	326,701	(\$293,165)
(161,252)	1,034,675	\$487,141
(,,	_,	+,
18,645	238,920	(\$238,920)
18,488	58,332	(\$58,332)
34,169	156,028	(\$96,028)
23,307	104,815	(\$104,815)
9,811 3,494	82,681 60,619	(\$82,681) (\$59,569)
3,434	00,015	(203,003)
5,896	48,344	(\$48,344)
5,351	45,777	(\$45,777)
5,931	46,505	(\$46,505)
6,500	49,752	(\$49,752)
2,763	70,388	(\$70,388)
2,107	53,682	(\$53,682)
22,189	232,877	(\$169,543)
14,658	219,097	(\$153,735)
2,948	53,318	(\$53,318)
25,969	326,280 67,616	(\$91,711)
6,222 24,473	337,868	(\$67,616)
39,496	242,473	(\$225,855) (\$109,115)
6,132	51,930	(\$51,930)
7,321	70,021	(\$42,021)
,-		
(115,905)	188,896	(\$125,235)
6,537	71,009	\$24,894
2 002	16.044	¢4 710
2,882 15,825	16,944 211,539	\$4,710 (\$50,539)
15,825	248,716	(\$98,366)
15,675	240,710	(\$38,300)
454	36,837	(\$14,337)
28,346	129,568	(\$22,631)
71,344	335,578	(\$10,278)
64,670	583,812	(\$18,632)
25,380	163,854	\$30,280
38,248	503,254	\$62,476
14,865	453,637	\$12,381
116,507	849,412	(\$13,808)
14,339	167,510	(\$14,033)
56,388	841,605	(\$10,094)
36,280 20,704	265,850 312,330	\$93,788 \$11,494
20,704	383,832	(\$15,582)
\$78,769	505,052	\$243,596
(\$92,663)	199702	(\$199,702)
(\$13,894)		\$43,894
**will adjust at year-er	nd to balance this acco	ount** \$43,894
	ŀ	(405.555)
	ŀ	(\$30,000)
	F	\$0
	-	\$0
	ſ	
		\$13,894

	Expenses	Net Profit(Loss)	
Cost	After Cost	After Cost	
Apportionments	Apportionments	Apportionments	
13894	932737	\$368	



February 15, 2012To: Students' CouncilRe: Proposed Budget Priorities of Students' Council, University of Alberta Students' Union for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013

This document is intended to serve as an outline of the fiscal priorities of the Students' Union, as per the legislative process for the budget, outlined in the Standing Orders of Students' Council.

## 1. General

The four key focuses of the Students' Union are the following:

- Governance, representation, and advocacy,
- Providing student services,
- Operating the Students' Union Building, and
- Operating businesses for the purpose of funding Students' Union activities.

Total operating and capital expenditures will not exceed the amount of total operating and fee revenues. The only exception to this would be council approved capital purchases that do not cause a deficit on an accrual basis.

All departments must work within the mandate of the Students' Union and activities or operations deemed to be beyond its scope shall be eliminated. The Students' Union Strategic Plan 2011-2014 shall be used as a guide to assess relevance and value prior to such decisions.

External entities such as dedicated fee units shall be managed as per existing Students' Union bylaw and any applicable contracts.

Capital expenditures shall be incurred based upon the following criteria:

- Replacement due to wear and tear.
- To ensure continued operations of a particular unit.
- To enhance the security or functionality of a particular unit.
- To strengthen the viability of a particular unit.

Where possible, precedence in capital budgeting shall be given to expenditures contemplated in the 5-Year Capital Plan.

In the event that one section of this document conflicts with any other section, the Budget and Finance Committee shall identify such a conflict and propose any necessary changes in the presentation of the final budget.



Unless otherwise noted operating and fixed costs increase at a rate, relative to the previous fiscal year, not higher than inflation for the province of Alberta and activity of the Students' Union will continue in a manner consistent with the precedent set in previous fiscal years.

The Students' Union shall not budget for a deficit. Growth in a department shall be offset by strengthened revenue streams in that department or sector, where possible.

The Students' Union shall implement all necessary financial restraints and audits as required by the Post-Secondary Learning Act and its own bylaws.

## 2. Staff

Staff costs shall change as specified in the CUPE collective agreement. Most managerial and other nonunionized staff are entitled to a merit increase of up to 4%, as per their respective employment agreements.

## 3. Fees

Operating and dedicated fees shall increase in accordance with Students' Union Bylaw 3000. The consumer price index shall be calculated as 2.9%.

## 4. Advocacy and Representation

The Advocacy and Representation units of the Students' Union are the following:

- The Executive Committee, along with each individual executive member,
- Students' Council,
- The Department of Research & Political Affairs,
- Governance,
- Elections,
- CAUS, and
- CASA.

The Students' Union shall allocate resources to provide sufficient staffing to support student governance objectives.

## 5. Services

The service units of the Students' Union are the following:

- Infolink,
- Centre for Student Development,
- Ombudservice,
- Student Financial Aid and Information Centre,
- Student Group Services,



- Safewalk,
- Peer Support Centre,
- Handbook, and
- SUSTAIN SU.

The Students' Union shall allocate additional resources to support the development of information and communication infrastructure.

#### 6. Business

The business units of the Students' Union are the following:

- SUBmart,
- SUBtitles,
- SUBprint,
- Cram Dunk,
- Canada Post (Postal Outlet),
- Room at the Top,
- Dewey's,
- L'Express and L'Express Catering,
- Juicy, and
- SUB Rental Operations.

The Students' Union business units shall not budget for a deficit prior to cost apportionment allocations. All reasonable attempts to maximize the profitability of these business units, consistent with the mandate of the Students' Union as a service provider, shall be made.

An average margin increase to non-academic materials not resulting from decreasing costs shall not exceed 10%.

Where costs have increased in academic material areas, there shall be a margin increase to compensate.

The Students' Union shall allocate additional resources to upgrade preparation facilities and equipment in Food & Beverage units.

The Students' Union shall reduce costs associated with SUBtitles by adjusting operating hours to reflect seasonal demand.

## 7. Entertainment and Programming

The Entertainment and Programming units of the Students' Union are the following:



- Week of Welcome,
- Myer Horowitz Theatre,
- Dinwoodie Lounge,
- Antifreeze,
- SUB Programming, and
- Alternative Entertainment and Programming.

For the purpose of the budget principles discussion, programming that takes place in a Students' Union venue or event that is not specifically mentioned in the above list shall be considered as separate from the entertainment and programming units.

Where possible, all entertainment and programming units should plan to recover all costs. Admission sales, sponsorship and donations are acceptable sources of revenue. Exceptions shall be made clear in the presentation of the final budget.

## 8. Administration, Operations, and Support

The administrative, operational, and support units of the Students' Union are:

- Marketing,
- Sponsorship,
- Facilities, and
- Administration.

Administration, operations, and support costs shall be apportioned to all departments of the Students' Union on a usage basis.

The Students' Union shall allocate additional resources toward future improvements and/or expansion of the Students' Union Building.

## 9. Changes from 11/12 Budget Principles

The consumer price index shall be calculated as 2.9%.

Staff costs shall change as specified in the CUPE collective agreement. Most managerial and other nonunionized staff are entitled to a merit increase of up to 4%, as per their respective employment agreements.

The Students' Union shall allocate additional resources to support the development of information and communication infrastructure.

The Students' Union shall reduce costs associated with SUBtitles by adjusting operating hours to reflect seasonal demand.



This document is intended to serve as an outline of the fiscal priorities of the Students' Union, as per the legislative process for the budget, outlined in the Standing Orders of Students' Council.

The Students' Union shall allocate additional resources to upgrade preparation facilities and equipment in Food & Beverage units.

The Students' Union Strategic Plan 2011-2014 shall be used as a guide to assess relevance and value prior to such decisions.

Where possible, precedence in capital budgeting shall be given to expenditures contemplated in the 5-Year Capital Plan.

Growth in a department shall be offset by strengthened revenue streams in that department or sector, where possible.

Awards is now consolidated under the Student Financial Aid & Information Centre and the Students' Union shall allocate resources to provide sufficient staffing to support the Awards program within the Student Financial Aid and Information Centre *has been removed*, as this was completed in the 11/12 budget.

The Environmental Coordination Office of Students has been renamed to SUSTAIN SU.

Orientation and Transition Programs (Centre for Student Development) has been renamed to Centre for Student Development

The Students' Union shall allocate additional resources to enhance product development expertise in Food & Beverage units *has been removed*, as this was completed in the 11/12 budget.

Additional resources shall be allocation for capital improvements for SFAIC and the Peer Support Centre *has been removed*, as this was completed in the 11/12 budget.

<sup>1</sup> Executive compensation for the 2011/2012 year was increased to 33,000 per executive. See Nov 30/10 SC motion 6(a). *has been removed*, as this was completed in the 11/12 budget.



April 4<sup>th</sup>, 2012

To: Students' Council

Re: VPX Report to Council

Hello Council,

Please accept this, my late, short, last report of the year.

## GOTV

Since the launch of the Get Out The Vote Campaign we have been successful at meeting our targets, so far. By Monday more than 1500 students have signed up on the Get Out The Vote contest. Coupled with the direct pledge collecting with the student body, we have collected more than 2,500 signatures since Wednesday March 28<sup>th</sup>. We contacted the Lister Floor Coordinators during Joint Council on Sunday, and are hoping to collect more residence signatures through there. We have also organized a draw for student groups who sign up there members. Each 10 students signed up gets them a chance to win the draw.

However, after the classes are over all pledge collecting will depend on the volunteers. If you think UASU could sign up another 2500 student we will need your help.

Over all the campaign has been a success, grabbing media attention from across the province since its launch. Below is a list of the upcoming events:

*April 10<sup>th</sup>*: All candidates forum for Edmonton-Riverview, Myer Horowitz at 12:30 pm *April 16<sup>th</sup>*: All candidates forum Edmonton-Stratchon, Dinwoodie at 12:30 pm Wednesday April 18<sup>th</sup>: Update on how many signature collected Media Release *Thursday, April 19, 2012 or Friday, April 20, 2012 or Saturday, April 21, 2012:* Vote Mob Monday, April 23<sup>rd</sup>: GOTV

Please invite students to the events created above. The more students we can bring out to the forum, the more successful the event will be.

## Transition

Since I last updated council on the VPX Transition, I have met with Petros twice, 3 hours each time. You can assume that for the rest my term my two main focuses will be GOTV and Transition.

## Thank you

Finally I would like to thank all of you to dedicating time to be engaged in student politics. My personal experience has proved that becoming a hack (that which I condemned as a first year) has simply been the best decision of my life. I hope that you have all grown from this experience as well.

Cheers, Farid



# GRANT ALLOCATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: Mar 23, 2012

Time: 3.00 pm

2011 – 2012 **MEETING 18** 

Motions		
1.	CHEEMA/LIANG MOVES THAT the Grant Allocation Committee ratify the 2012 SU Awards winners.	CARRIED 5/0/1
2.	CHEEMA/LIANG MOVES THAT the Grant Allocation Committee approve the 2012/2013 Access Fund administrative budget and recommend that Students' Council approve the Access Fund budget.	CARRIED 6/0/0